

Contract Amendment

A document that changes specific terms of an existing signed contract without rewriting the whole agreement, keeping the rest in force.

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1. Reference to original contract

Identifies the original agreement by title and date so the amendment attaches to the right document.

2. Parties

Names the same parties as the original, confirming who is agreeing to the change.

3. Amended terms

Quotes the old wording and states the new wording precisely, leaving no doubt what changed.

4. Effective date

States when the change takes effect, which may differ from the signing date.

5. Continuation clause

Confirms that all terms not amended remain fully in force.

6. Signatures

Both parties sign to make the amendment binding.

Signatures — A

Signatures — B

Witness signature

Date: _____

Date: _____

Date: _____