

# Independent Contractor Agreement

A contract for ongoing work with a business that keeps the contractor genuinely independent — covering services, invoicing, taxes, and termination.

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## 1. Parties and relationship

Names both sides and states plainly that this is a contract for services between independent parties, not an employment contract.

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## 2. Services

Describes the recurring work and the standard it must meet, leaving day-to-day method to the contractor.

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## 3. Fees and invoicing

Sets the rate, the invoicing cycle, and the payment deadline — the contractor is paid against invoices, not through payroll.

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## 4. Taxes and expenses

Confirms the contractor is responsible for their own income tax, social contributions, and working costs unless a specific expense is agreed.

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## 5. Tools and place of work

Records that the contractor supplies their own equipment and controls where and when the work is done, within agreed deadlines.

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## 6. Other clients and subcontracting

Preserves the contractor's freedom to serve other clients, and says whether work can be delegated to others.

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## 7. Ownership of work

States who owns work produced under the agreement, commonly transferring to the business on payment.

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## 8. Confidentiality

Protects business information the contractor sees while working, surviving after the contract ends.

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## 9. Term and termination

Fixes the start date, whether the term is fixed or open-ended, and the written notice each side must give — with all completed work payable.

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Signatures — A

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Signatures — B

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Witness signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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PREVIEW