

# Property Condition Checklist

A room-by-room record of a rental property's condition, backed by photos, signed by both sides and compared against later.

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## 1. Property and date

Identifies the unit and fixes the exact date the condition was recorded.

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## 2. Room-by-room condition

Covers each room's surfaces, fittings, and fixtures with a rating and notes.

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## 3. Appliances and furniture

Lists each item, whether it works, and any existing wear or damage.

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## 4. Existing damage log

Describes pre-existing marks and faults precisely so they cannot be charged to the tenant later.

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## 5. Photo references

Links numbered photos to checklist items so the words and images match.

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## 6. Signatures

Both parties sign to confirm the record reflects what they saw together.

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\_\_\_\_\_  
Signatures — A

\_\_\_\_\_  
Signatures — B

\_\_\_\_\_  
Witness signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_