

Simple Service Contract

A one-page contract for a single job — the work, the price, the payment date, and both signatures. Nothing more than a small job needs.

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1. Parties

Names the provider and the customer with contact and ID details on one line each.

2. The job

Describes the work in plain words, specific enough that a stranger could tell whether it was done.

3. Price

States the full price in figures and words, and whether materials, travel, or taxes are included.

4. Payment

Fixes when payment is due and by what method — the single most important line on the page.

5. Timeline

Gives the start date and the expected completion date.

6. Changes

Says that any change to the job or price must be agreed in writing, even a short signed note or confirmed message.

7. Cancellation

States what is owed if either side cancels after work or preparation has begun.

8. Signatures

Both parties sign and date; a photo of the signed page shared to both phones is a practical backup.

Signatures — A

Signatures — B

Witness signature

Date: _____

Date: _____

Date: _____

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PREVIEW